

**Orchards at Greentree
Homeowners Association, Inc.
Resident Application to Reserve the Clubhouse**

(Owner) Name: _____ Address: _____
(Tenant) Name: _____ Address: _____
(Non-Resident): _____ Address: _____
Home Phone: _____ Business Phone: _____
Date of Reservation: _____ Hours Requested: _____
Number of Guest to Attend: _____
Type & Purpose of Function: _____
Comments: _____

Use of Clubhouse

The Orchards Clubhouse is available by reservation for the personal use of the Orchards owners/tenants. Residents must be present for the entire function. The Clubhouse is not intended for the use of Associations, businesses, clubs or social groups outside of the Orchards community.

Deposit Information

The charge for the rental of the clubhouse is \$150.00 per date reserved. (Non-Refundable) Deposit required against all damages and cleaning is \$250.00 (Refundable upon inspection).

The above two checks must be made payable to the Orchards at Greentree HOA, Inc. and are due at least ten (10) days prior to the rental date. All checks will be immediately deposited. Any damages over \$250.00 will be charged to the resident who rents the clubhouse.

Rules Governing Use of the Clubhouse

1. Association dues must be current
2. Reserving the Clubhouse does not entitle guest(s) to use or reserve either the pool or tennis courts.
3. Shirts and shoes must be worn at all times. **NO WET SWIMSUITS!**
4. **NO SMOKING** is permitted in the clubhouse at any time.
5. Clubhouse hours are until 12:00 AM for private parties which includes time for clean-up.
6. **No decorations are permitted to be attached to ceiling or walls!**
7. **Clean-up and trash removal is the responsibility of the renter! A vacuum is located in the hall closet for your use, as well as trash cans outside. Trash must not be left at the clubhouse for any reason. We do not clean up your trash! In the event trash is left at the clubhouse, you the undersigned will forfeit \$35.00 of the security deposit.**
8. Clubhouse key, maintenance and security instructions may be obtained from a representative of Condominium Management Services, Inc. at (856) 783-3783 before the rental date.
9. Representative of Mamco, Inc. will arrange to coordinate the inspection of the clubhouse with the Owner/Tenant following the event. The deposit will be refunded provided that no damages were sustained and all rules followed.

10. Renter is responsible for proper arming and disarming of the alarm system with the code provided by the management office. In the event the renter sets off the alarm resulting in the response by the Evesham Police; renter will be responsible for all fines issued by the Evesham Police Department and Evesham Township.
11. We, the undersigned have been advised that the capacity of the clubhouse is limited to sixty (60) people, **which is not meant to infer that there are enough tables and chairs to accommodate sixty (60) people.** We the undersigned agree that eighteen inches will be maintained between tables and chairs of each table and that an adequate walking aisle will be left between the "EXIT" DOORS TO VACATE. We, the undersigned agree that if we permit more than sixty (60) people in the clubhouse during the course of our rental agreement, that we, the undersigned will indemnify and hold harmless the Orchards at Greentree Homeowners Association, Inc. from and against any claims of damage, injury or loss of life incurred as a result of permitting more than sixty (60) people in the clubhouse.

In consideration for the use of the clubhouse, we the undersigned agree to pay the Orchards at Greentree HOA a fee of \$150.00 and post a security deposit of \$250.00 which will be immediately deposited.

We, the undersigned, are renting the clubhouse on _____. During that time, we, the undersigned, will be responsible for any damage or vandalism done to the clubhouse, pool and all grounds surrounding the clubhouse. We, the undersigned, are responsible for the actions or our guests for the entire time we have the key to the clubhouse.

We, the undersigned, agree to be jointly and severally responsible for any damages done while renting the clubhouse and said damage shall not be limited to the amount of the security deposit.

We, the undersigned, agree to pay the Orchards at Greentree HOA payment in full within five (5) days of receipt of written notice of any damages done to the pool while there is no lifeguard on duty and pool is closed.

We, the undersigned, will turn off the air conditioner and/or heat when clubhouse is not in use and at the conclusion of the event. If we, the undersigned, fail to do this, we will forfeit \$20.00 of the security deposit.

The clubhouse must be left in the same condition it was when it was rented. We, the undersigned, will not use the pool nor will our guests. We, the undersigned, will lock the doors when leaving the clubhouse as instructed. We, the undersigned, will return the rental key by placing it in the drop slot at the clubhouse at the conclusion of the event. If we, the undersigned, fail to do so, we will forfeit \$5.00 per day for each day the key is not returned.

Signed (Owner)

Date

Signed (Owner)

Date

Address of unit owner/renter

Please return the completed application to: The Orchards at Greentree HOA
Mamco
Attn: Lillian M. Steward
P.O Box 1875
Voorhees, NJ 08043