

Orchards at Greentree Homeowners Association, Inc.
Non-Resident Application to Reserve the Clubhouse

Name: _____
Address: _____
Home Phone: _____ Business Phone: _____
Date of Reservation: _____ Hours Requested: _____
Number of Guest to Attend: _____
Type & Purpose of Function: _____
Comments: _____

Use of Clubhouse

The Orchards Clubhouse is available by reservation for non-resident use, upon approval of the Board of Directors for each event.

Deposit Information

The charge for the rental of the clubhouse is \$175.00 per date reserved. (Non-Refundable)
Deposit required against all damages and cleaning is \$250.00 (Refundable upon inspection).

The above two checks must be made payable to the Orchards at Greentree HOA and are due at least ten (10) days prior to the rental date. All checks will be immediately deposited. Any damages over \$250.00 will be billed to the renter of the clubhouse.

Rules Governing Use of the Clubhouse

1. Reserving the Clubhouse does not entitle guest(s) to use or reserve either the pool or tennis courts.
2. Parking for guests is restricted to Clubhouse parking lot and clubhouse side of Harvest Lane.
3. Shirts and shoes must be worn at all times. **NO WET SWIMSUITS!**
4. **NO SMOKING** is permitted in the clubhouse at any time.
5. **Clubhouse hours are until 12:00 AM for private parties (this includes the clean-up process).**
6. No decorations are permitted to be attached to ceiling or walls!
7. Clubhouse key, maintenance and security instructions may be obtained from a representative of Mamco Property Management at (856) 783-3783 before the rental date.
8. Representative of Mamco Property Management. will arrange to inspect the clubhouse the day first weekday following the event. The deposit will be refunded provided that no damages were sustained and all rules followed.
9. We, the undersigned have been advised that the capacity of the clubhouse is limited to sixty (60) people, **which is not meant to infer that there are enough tables and chairs to accommodate sixty (60) people.** We the undersigned agree that eighteen inches will be maintained between tables and chairs of each table and that an adequate walking aisle will be left between the "EXIT" DOORS TO VACATE. We, the undersigned agree that if we permit more than sixty (60) people in the clubhouse during the course of our rental agreement, that we, the undersigned will indemnify and hold harmless the Orchards at Greentree Homeowners Association, Inc. from and against any claims of damage, injury or loss of life incurred as a result of permitting more than sixty (60) people in the clubhouse.

In consideration for the use of the clubhouse, we the undersigned agree to pay the Orchards at Greentree HOA a fee of \$175.00 and post a security deposit of \$250.00.

We, the undersigned, are renting the clubhouse on _____. During that time, we, the undersigned, will be responsible for any damage or vandalism done to the clubhouse, pool and all grounds surrounding the clubhouse. We, the undersigned, are responsible for the actions or our guests for the entire time we have the key to the clubhouse.

We, the undersigned, agree to be jointly and severally responsible for any damages done while renting the clubhouse and said damage shall not be limited to the amount of the security deposit.

We, the undersigned, agree to pay the Orchards at Greentree HOA payment in full within five (5) days of receipt of written notice of any damages done to the pool while there is no lifeguard on duty and pool is closed.

We, the undersigned, agree to accept all responsibility for any alarm set off at the clubhouse during the rental or set up period that results in Evesham Police response. This includes all fines as a result of Police response and forfeiture of security deposit in the amount to satisfy fine.

We, the undersigned, will set the thermostat of the air-conditioner/heater at a constant 60° in Fall/Winter and 78° in Spring/Summer when clubhouse is not in use and at the conclusion of the event. If we, the undersigned, fail to do this, we will forfeit \$25.00 of the security deposit.

The clubhouse must be left in the same condition it was when it was rented. We, the undersigned, will not use the pool nor will our guests. We, the undersigned, will set the alarm and will lock the doors when leaving the clubhouse. We, the undersigned, understand it is the renter's responsibility to dispose of all trash/cans/bottles from the clubhouse property at the conclusion of the event. If we, the undersigned, fail to do so, we will forfeit \$35.00 of the security deposit. We, the undersigned, will return the rental key by placing it in the drop slot at the clubhouse at the conclusion of the event. If we, the undersigned, fail to do so, we will forfeit \$5.00 per day for each day the key is not returned.

Signed

Date

Signed

Date

Complete mailing address and phone number

Please return the completed application and checks to:

The Orchards at Greentree HOA
Mamco Property Management
Attn: Lillian M. Steward
14000 Horizon Way, Suite 200
Mt. Laurel, NJ 08054